

## HLTA 3 Day Preparation for assessment information

Before assessment for HLTA status, it is compulsory for all candidates to attend 3 days of preparation for assessment.

<b>Route</b>	<b>Suitable for those who</b>	<b>Includes</b>	<b>Cost</b>
Online preparation (6 x 2-hour sessions)* ( <i>compulsory requirement for all HLTA candidates</i> )	Already meeting the 33 HLTA standards. Are ready for HLTA assessment	Delivery by preparer. Access to materials and online sessions.	£249 plus VAT per candidate.  <b>£298.80</b>
HLTA Assessment (1/2 day, school based)	Have completed the 3 day preparation course.	Assessor preparation. Assessor visit to the school. Moderation and administration. Coordination of outcome and post assessment guidance	£450 per candidate  <b>£450</b>  <div style="border: 1px solid black; padding: 5px; text-align: center;"><i>Total cost per candidate</i> <b>£748.80</b></div>

\* The process of preparation is essential for the successful achievement of HLTA status. Not only does it support candidates undergoing the assessment process but it also provides an exceptional CPD opportunity and raises confidence through the acknowledgement of skills, knowledge and understanding.

For course dates, information and an up to date application pack please contact the Strictly Education 4SHLTA team [HLTA@strictlyeducation4s.co.uk](mailto:HLTA@strictlyeducation4s.co.uk) or 0800 073 4444 extn 835035

### The purpose of preparation is:

- to make the candidate aware of the requirements of the assessment process
- to ensure candidates understand the 33 professional standards for HLTA status
- to provide support for candidates in the provision of evidence to demonstrate achievement against the standards

### The Four Stages of Preparation

#### 1. Understanding the standards

Stage 1 builds familiarity with the HLTA standards, clarifies understanding of them and looks at how the standards relate to candidates' work in school

#### 2. Introducing the Assessment tasks

Stage 2 clarifies the understanding of the assessment process. It supports candidates' in the writing of their tasks

#### 3. Formative feedback on the candidates' draft work

Stage 3 – Candidates' review their draft responses for the assessment task. They help each other to develop their tasks

#### 4. Preparing for the school visit

Stage 4 explains the nature and purpose of the assessors visit to the school (*due to covid-19 all schools assessments are now being completed remotely*). The TAs learn their role in preparing for and organising the half day visit of their assessor to their school.